

Symposium Committee

The Symposium committee plans and organizes the annual symposium. The committee reviews the evaluations soon after the symposium each year and identifies any changes needed for the next symposium. Starting in June the committee plans the events and identifies topics and speakers for sessions. In September the roster of sessions is finalized. Members of the committee are also responsible for making facility and hotel arrangements and for producing advertising, registration documents, certificates, and evaluations. This committee, in consonant with the BOD WRNC Treasurer, resolves invoices for symposium expenses.

Cage Grant Committee

The Cage Grant committee administers the cage grant program. The Committee posts the application and requirements forms on the WRNC website and asks members applying to send their completed forms and supporting documents to the cage grant coordinator for review. Two cage grants, in the amount of \$300.00 each, may be awarded per year. Cage Grant applications must be received by May 1st, annually. Upon receipt, the committee looks over application submission for accuracy and eligibility within the guidelines set forth and calls each reference listed. A telephonic reference is taken, typed and added to the applying member’s cage grant application package. The committee follows up with the applicant if information is missing and answers any questions the applicant may have. The applicants are directed to the appropriate formal guidelines for cage sizes and recommendations of designs if they are unsure of this (current edition of Minimum Standards for Wildlife Rehabilitation / University of Minnesota). Once all the information in an application has been checked, reviewed and deemed complete, it is forwarded via email to the board for a voting decision prior to awarding a grant. This committee ensures grant award recipients have completed the construction of their cage within three months after the receipt of their award and supporting documents and photographs have been provided to the WRNC, Cage Grant Committee.

Chimney Swift Tower Grant Committee

This committee encourages WRNC members, non-members and civic organizations within the state of North Carolina that qualify in accordance with guidance and requirements provided on our website, to apply for one of three Chimney Swift Tower Grants awarded annually by WRNC. This committee takes calls throughout the year to answer questions about Chimney Swift Towers and provides information when requested. Upon receipt of a Chimney Swift Tower Grant application prior to the deadline of 5 January annually, the committee looks over the submission for accuracy and eligibility within the guidelines set forth and calls each reference listed. A telephonic reference is taken, typed and added to the applying individual’s chimney swift tower grant application package. The committee follows up with the applicant if information is missing and answers any questions the applicant may have. Once all the information in an application has been checked, reviewed and deemed complete, it is forwarded via email to the board for a voting decision prior to awarding a grant. Upon awarding a grant, this committee ensures the award package (letter from WRNC, the Kyle book “Chimney Swift Towers, New Habitat for America’s Mysterious Birds” and the monetary award of \$300.00) are mailed or delivered to award recipient. This committee also ensures the appropriate number of Kyle books are on hand prior to the Chimney Swift Tower grant award process. This committee ensures award recipients have completed the construction of their tower within three months after the receipt of their award and supporting documents and photographs have been provided to WRNC. The committee also writes and submits news releases and letters to a variety of Newspapers and online news sites in support of the WRNC Chimney Swift Tower Grant program.

Cont. Ed. Vets & Vet Students

The Continuing Ed for Vets & Vet Student committee works to establish a program to increase vet participation in wildlife treatment and care. The committee is responsible for procuring, maintaining and updating the content of the Vet area of the WRNC website.

WRNC Emergency Disaster Fund

The Emergency Disaster committee establishes and executes a program to respond to disasters in the state.
1. Allocated funds (\$2,000.00) shall be primarily used for expenses associated with the need to transport wildlife both from rehabilitators / centers in areas hit by natural disasters, for rehabilitation and to then return rehabilitated wildlife back to their original geographic area for release. Funds will also be used to assist in offsetting the burden of increased costs of formula and supplies to rehabbers / centers willing to take on the care of these displaced animals to include:

WRNC Emergency Disaster Fund (Continued)

- a. Fuel costs associated with transport
 - b. Costs of transport cardboard crates if necessary.
 - c. Costs of formula / supplies generated by displaced animals.
2. Funds shall not be used to rebuild caging, replace supplies damaged or lost by disaster, as these should be covered by center's or rehabilitator's insurance.
3. Provide assistance / logistics in determining what rehabbers were affected and help find other rehabbers willing to take in animals displaced. This assistance gives the affected rehabilitators a chance to deal with rebuilding / reorganizing their lives.
- a. Attempt contact with rehabilitators in disaster areas to see if assistance placing animals is needed.
 - b. Attempt to find foster rehabilitators to take animals.
4. It's impossible to pre-determine every possible need that may arise and warrant assistance in a disaster, therefore the committee will have at it's discretion the ability to vote on whether to provide assistance or not on a case by case basis for any need that might arise, but does not meet the above criteria. (Inception Oct 2005)

Education & Training Committee

The Training Committee schedules and conducts the Basic Rehabilitation and the Refresher classes throughout the year. For these classes the committee tries to identify areas of the state where a wildlife rehabilitation class is not currently available and where WRNC can help build the local network of rehabilitators. The committee also conducts Avian Care classes for rehabilitators working to get their federal permit. The committee produces the PowerPoint presentations and other materials for the classes. The committee is responsible for revisions to the classes and for creating new classes. The committee advertises for a host for each class, the host in turn advertises to attract students to the classes. The host also coordinates the facility to be utilized to hold the classes.

Rabies Vector Species Rehab Committee

The RVS Rehab committee works to bring about a change in state policy to issue special permits for the rehabilitation of rabies vector species, to include drafting and finalizing correspondence, maintaining contact with the North Carolina Wildlife Commission, follow-up action and after action reports to WRNC Board and general membership.

Membership Committee

This committee encourages membership to WRNC by informing people about all the benefits WRNC has to offer certified wildlife rehabilitators, potential wildlife rehabilitators, wildlife enthusiasts and members of the veterinary arena. The committee is tasked with increasing membership in WRNC by setting and meeting retention goals of current members, recruitment of previous members and recruitment of new members. The committee keeps in contact with general membership throughout the year and encourages them by telephone to rejoin if membership dues have not been received by due date. "Your Membership Has Expired" postcards are mailed to current members whose membership is/has expired and who cannot be contacted by phone or email. Committee members actively recruit non-members in all non-symposium classes taught by WRNC Board members. In addition, the committee is responsible for distributing membership brochures to prospective members in all non-symposium classes taught by WRNC Board Members. The committee chair continually updates the online membership list.

Newsletter Committee

The Newsletter committee produces the quarterly newsletter. The committee assists the editor(s) in identifying topics for articles, contacting and providing guidance to potential authors, editing and rewriting articles when requested. The committee works to ensure that WRNC produces a quality publication with valuable information for wildlife rehabilitators throughout the state.

Newsletter Rework / Edit Committee

Members of this committee proofread and edit the final version of the quarterly newsletter when presented by the WRNC newsletter editor. Spelling, formatting, appropriate word usage, dates, bylines and photo credits are scrutinized for accuracy.

Nominating Committee

The Nominating Committee isn't a continuous member committee, instead an annually appointed one. It is designated in the current bylaws under Article VI. The Board shall appoint, not less than 90 days before the date of the annual membership meeting, a Nominating Committee. It shall be the responsibility of the Nominating Committee to prepare a list of nominations to fill vacant Board positions, with every effort being made to represent all areas of the state. The Nominating Committee shall finish its work in time to allow the names of the nominees to be included in the notice of the annual meeting. Opportunity shall be given to the members at the annual meeting to make additional nominations from the floor. (It is the only committee that the president is not a member ex officio of (bylaws), also the chair should not be appointed by the president for this committee (RRO))

Bylaws Revision Committee

The Bylaws Revision Committee is different in that it is not a standing committee, but instead is a *Special* Committee to review current bylaws, correct inconsistencies and recommend any amendments / revisions that best serve the organization to the board for approval. Members will collaborate to determine what changes or additions should be made and have a good understanding of why and how they will affect the organization. Once the work of the committee is complete and the board approves of proposed changes, the committee will be dissolved.