

Meeting date: Sunday, May 16, 2010

Time: 10:00 a.m. Teleconference

10:00 a.m. Call to Order by Linda Bergman

Present: Linda Bergman, Jean Chamberlain, Carla Johnson, Savannah Trantham, Elizabeth Hanrahan, Mary Weiss, Halley Buckanoff

Excused: Toni O'Neil, Leslie Martin, Laurie Degernes, Kathy Lillard

Absent: Beth Knapp-Tyner, Ann Rogers, Lauren Powers

NOTE: Due to the unexpected absence of three board members, there was no official quorum; according to the By-Laws, there must be a majority (51%) in attendance for voting to occur. As a result, this meeting was primarily discussion of items already on the agenda, with the decision made to delay all voting matters until after the meeting, when voting would occur by email.

Old Business:

Committee Reports:

- **Symposium Evaluation/Follow-up:** Jean (C) The Vet School was confirmed as reserved for January 29th and 30th, 2011. The Symposium Planning Committee will resume activity in June.
- **Cage Grants:** Linda Of the 3 available, 2 WRNC Members have applied for 2010 (Cathy Burns and Melissa Griffin). Information had been sent out previously to all board members. Post-meeting email voting awarded both members cage grants in the total of \$300.00 each.
- **Chimney Swift Tower Grants:** Linda (C) Post Award Results for 2010 grant awardees Nancy Henneke and Pam Barnes were discussed. After construction of Henneke tower, ventilation modifications, removal of a full-length metal flu and removal of inside half shelves were required and subsequent changes were made to meet tower safety standards. New pictures and copy of invoice for construction materials have been received. An extension for the Barnes tower was granted due to unexpected construction delays. The new completion deadline is June 1st.
- **Cont. Ed. Vets & Vet Students:** Jean (C) The committee is not active at this time.
- **Emergency Disaster Fund:** Beth (C) No report at this date.
- **Ed. & Training Committee:** Jean (C) The proposed class for Raleigh was postponed until the fall due to problems finding a suitable location as well as the instructors being unavailable.
- **Membership / Membership Renewal:** Carla (C) There have only been a few responses since the February meeting, not enough to justify the amount of time spent contacting members. The majority of memberships are added as a result of registering for the symposium at the end of the year. There are usually only a few other membership sign-ups during the rest of the year. Board members were asked to try and encourage rehabilitators they meet to join WRNC. Paypal has been added as a feature to the website.
- **WRNC Brochures:** Halley and Savannah requested these, and Elizabeth promised to mail some to each of them. The correct return address for membership applications is: PO Box 2844, Durham, NC 27715. This will need to be changed on the brochures, and the old Winston-Salem address covered up. We will check with the WRC to see if they need more to mail out to rehabilitators with their permits.
- **RVS Rehab:** Jean (C) Only a few reports have been logged in to the website recording RVS calls members have received. A reminder will be put in the newsletter asking members to please do this online, or email the information to Jean.
- **Newsletter:** Jean reported that the Editor position is still vacant. The upcoming (June) newsletter is being put together with WordPress, a blogging tool, and it seems to be as easy as working with Word documents. The person Brenda had suggested to take over declined the position.

WRNC BOD Meeting Agenda

- **Nominating Committee:** Toni O (C) No report at this date.
- **Bylaws Revision Committee:** Beth (C) Line-by-line revisions and required voting approval will be occurring in the future via email.
- **Treasurer's Report:** Carla The full report was not available since information is still forthcoming from the Vet School. There is a projected \$300 loss from the symposium expenses as a result of the few people who were able to attend. The check from the Vet School should be coming this week, and will be followed up. The full report with breakdown figures will be sent out as soon as possible. The 990 Tax Form will be filed in June (well before the September 15th deadline) to ensure that WRNC is not in jeopardy of losing its nonprofit status.
- **New BOD Members Committee Service:** Halley has joined the Continuing Education Vets/Vet. Student Committee and the Symposium Committee. Samantha has joined the Education and Training Committee.

New Business:

- **Proposal to establish Raffle Committee** – Linda (Stand in for Toni) Several reasons given to establish this as a formal committee were presented, included the amount of work it takes, the amount of money generated to fund two annual grants, and the fact that the raffle is now expected to be part of the symposium each year. It was also suggested that formalizing it may increase the participation of both board members and general members who may be considering running for the board. With a majority of affirmative WRNC board member email post meeting votes in, the proposal to establish a Raffle Committee was accepted. The March 2010 BOD WRNC Committee Information document will be amended to add the Raffle Committee, as well as task descriptions and responsibilities inherent to said committee. Toni O'Neil has volunteered to co-chair the committee along with Kathy Lillard, and will accept committee members from the board and or/ general membership. The establishment of the new Raffle Committee and request for member participation will be announced in the newsletter.
- **Weather Date for Symposium** – Beth proposed a possible weather date during the February meeting that went undiscussed. Linda resurfaced the issue to see how the board felt about scheduling a weather date. There is the problem with trying to get a second date from the Vet School in case of inclement weather. This issue will be discussed by the Symposium Committee as they start to prepare in June, and they will look at other locations and backup plans.
- **Cage Grants 2010** – The third grant has not been awarded at this time, and will be open to Board Members, as previously decided at the February meeting. A small announcement will be put in the newsletter in hopes of reminding general members to apply for the grant next year.
- no new business was brought up.
- Next Meeting – August 2010 time frame – will request preference dates later. Linda reminded everyone that this is an action oriented board, and attendance is required, unless excused in advance.
- The meeting was adjourned.